



**ERNST
SEEDS**

Job Listing:

Small Crops Production Coordinator

Posting Date: April 30, 2025

Position open until filled.

Ernst Seeds, Inc., the largest distributor of native grass and wildflower seeds in the eastern U.S., has a Small Crops Production Coordinator position available at our expanding Meadville, PA facility.

Duties Include:

- Evaluate field issues with the Field Manager and make recommendations for optimal field performance.
- Oversee the completion of farm operations regarding field labor, primarily small acreage crops.
- Direct labor crews between hand hoeing and chemical control of weed issues under the Field Manager's direction.
- Direct labor crews on the methods and timing of weed control in the fields under the Field Manager's direction.
- Coordinate with the greenhouse to ensure timely transplant.
- Coordinate with the Warehouse Manager to obtain seed.
- Manage the labor crew group leaders.
- Work with other management staff to ensure the effective use of all farm resources and personnel.
- Utilize GIS software and mapping equipment.
- Oversee the wild harvest collection.
- Direct the labor crews in the primary processing and storage of harvested crops.
- Direct the labor crews in the secondary processing and preparing seeds for cleaning.

Experience:

At least one year of management experience is required.

Education/Training:

Required: High School Diploma/equivalent

Desired: A background in agriculture or landscaping is preferred.

Knowledge/Specific Skills:

- Good written and verbal communication skills.
- Experience in field preparation, planting, and irrigation.
- Ability to operate farm machinery.
- Basic knowledge of pesticides and fertilizer application.
- Ability to work with, manage, and direct people.
- Ability to work outdoors in varied conditions.

Physical Requirements:

Ability to walk, sit, ride farm equipment, and lift 50 pounds or more.

Travel Requirements:

Occasional travel may be required for the position.

This is a full-time position, and wages are based on qualifications and experience. Benefits include medical/vision, simple IRA, supplemental insurance, and vacation. We encourage anyone with the experience and skills we are seeking to apply.

Note: All employees may be called on to perform other tasks not noted in their job descriptions to improve our efficiency and customer service.

Ernst Conservation Seeds, Inc.
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PHONE CALLS WILL NOT BE ACCEPTED

M/F/V/D-EEO